

Code File Category

The **Category Code** report is a listing of all the **garment categories** in the **category code table**.

The **listing** contains the **code** and **description** of each category in a summary format.

NOTE: This report shows all of the **category codes**. **Filter** only the ones that are necessary.

- Click **Report** on the **Menu Bar**
- Choose **Code File**
- Select **Category**
- Click on the **OK** Button to retrieve a listing of the **garment category**

Report - Category

Category To
OK
Sort
Filter*
Export
Preview
Print
Exit

Category List

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Code	Descript	Code	Descript	Code	Descript
ACC	ACCESSORIES	BF	BAMBOO FURNITURE	BLAZ	BLAZER
BLOU	BLOUSE	BOOT	BOOTS	BT	BELT
BTM	BOTTOMS	CART	KITCHEN CART	CF	CONCRETE FURNITURE
CFW	CASUAL FOOTWEAR	CL	CLOVES	DRES	DRESS
ER	EARRINGS	FAB	APPAREL FABRIC	GF	GLASS FURNITURE
HAT	HAT	HBAG	HAND BAG	HEEL	HEELS
HOME	HOME DECOR FABRIC	HOO	HOODIE	JC	JACKET&COAT
JCKT	JACKET 12" Long	JEAN	JEANS	JKT	JACKET
JUM	JUMPERS	JUMP	JUMPSUIT	JWRL	JEWELRY
KD	KIDS	KID	KIDS	KNIT	KNITWEAR
LOAF	LOAFERS	MF	METAL FURNITURE	NK	NECKLACES
OUTE	OUTER WEAR	PANT	PANTS	PF	PLASTIC FURNITURE

Code File → Color

The **Color Code File** is a listing of all the garment categories in the **color code table**. This code table contains the **color code, description and National Retail Code** (if it applies). You can see a **range of colors** instead of seeing the whole list. The **color code table** is used in the **Style Master** and in **Raw Materials**.

- Click **Report** on the **Menu Bar**
- Choose **Code File**
- Select **Color**
- Click on the **OK** button to retrieve a **listing of the colors**

Code	Description	National Retail Code
KHAKI	KHAKI	
LIGHT INDIG	LIGHT INDIGO	
	MASTER	
18 YEARS STO	18 YEARS STONE	
ABSINTHE	ABSINTHE	
AC/RA	ACRYLIC/RAYON	
ACID BLUE	ACID BLUE	
ACID GREEN	ACID GREEN	
ANIMAL	ANIMAL	
ANTIQUE WHIT	ANTIQUE WHITE	
APPLETINI	APPLETINI	
APRICOT	APRICOT	

Code File → Location

This report lets you see all of the **Manufacturing locations** in a list based on the **location code** table. You can also see the **code** and **description** for each location. This **report** lists all **manufacturing locations** that are in the Location code table.

- Click **Report** on the **Menu** Bar
- Choose **Code** File
- Select **Location**
- If you would like to see an alphabetical range of locations, enter a location code in the left box next to the word "**Code**". Then enter another location code in the left box next to the word "**To**".
- Click on the **OK** button to retrieve a listing of the **manufacturing locations**
- If you would like to see the **list** in a certain **order**, click on the **Sort** Button.
- Click and drag the items in the **order** that you would like to see them in the **report** (either ascending or descending order). Therefore, you will be clicking on items under the heading "**Source Data**" to items under the heading "**Columns**". The items in the list are the only topics that you can sort by.
- When you are done **sorting the list**, click on the **OK** button. Now the report will be sorted by the topics that you have chosen.
- To **print** this report, click on the **print** button.
- If you would like to **exit** this report, click on the **exit** button.

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Code	Description	Code	Description	Code	Description
CUT	FACTORY	DAIR	AIR	DBOA	BOAT
DYE	DYE	FIN	FINISH	HOUS	WAREHOUSE
KNIT	KNITTING	PACK	PACKING	PRES	PRESSING

Code File → Marker Body

The Marker code file is a listing of all of the Markers entered in the Marker/Body Code Table. The list contains the code and description for each marker.

- Click Report on the **Menu Bar**
- Choose **Code File**
- Select **Marker** (Body)
- To see a range of Marker code tables, enter a marker code in the "**Body Range From**" field and enter another marker code in the "**Body Range To**" field.

-OR-

- Click on the **OK** button to retrieve all of the markers from the marker code table.
- If you want to print this listing, click on the **Print** button.

Code File → Sales Rep

This report lists the **Sales Reps. names, codes, and commission rates.** You can also see a range of **salesreps** instead of the whole list.

- Click **Report** on the **Menu Bar**
- Choose **Code File**
- Select **Sales Rep**
- Click on the **OK** button to retrieve a listing of your **Sales Representatives**
- If you want to **print** this **report**, click on the **Print** button

Code	Description	Comm.Rate	Last Name	First Name	S.S.N.	Phone	Phone2
BILL	WILLIAM KIM	.00			- -		
CC	CHRIS CHOI	.00			- -		
DAN	DAN CHONG	.00			- -		
DAV	DAVID PARK	.00			- -		
NANC	NANCY CHONG	.00			- -		

Code File → Season

This **report** lists the **seasons** and their **codes**. You can see a **range of seasons** instead of the whole list.

- Click on **Report** on the **Menu Bar**
- Choose **Code File**
- Select **Season**
- Click on the **OK** button to retrieve a listing of the **seasons**
- If you want to **print** the listing, click on the **Print** button



The screenshot shows a software window titled "Report - Season". At the top, there is a search bar with "Code" and "To zzzz" fields, and buttons for "OK", "Sort", "Export", "Filter*", "Preview", "Print", and "Exit". Below the search bar, the main content area displays a "Season List" table. To the right of the table, there is a box showing "Page 1 of 1" and the timestamp "11/07/13 04:59:52 PM". Below this box, the text "User Id : winsoft" is visible. The table contains 15 rows of data, each with a code and a description.

Code	Description	Code	Description	Code	Description
09FA	FALL 2009	09SP	SPRING 2009	09SU	SUMMER 2009
09WI	WINTER 2009	10FA	FALL 2010	10SP	SPRING 2010
10SU	SUMMER 2010	10WI	WINTER 2010	11FA	FALL 2011
11SP	SPRING 2011	11SU	SUMMER 2011	11WI	WINTER 2011
12FA	FALL 2012	12HO	HOLIDAY 2012	12SP	SPRING 2012
12SU	SUMMER 2012	13FA	FALL 2013	13SP	SPRING 2013
14FA	FALL 2014	14SP	SPRING 2014	ALL	ALL SEASON
WEB	WEB	ZZJ1	RAJSUM	ZZJ2	WINTER

Code File → Ship Via

This **report** lists the means of **delivery** and their **codes**. You can also see a range instead of the **whole list**.

NOTE: The **Ship Via** code table is based on **UPS**. Any **ship via** that is not **UPS** should be listed as "Not UPS"

- Click **Report** on the **Menu Bar**
- Choose **Code File**
- Choose **Ship Via**
- Click on the **OK** button to retrieve a listing of the **Ship via**

Report - Ship Via

Code To

Shipvia List

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Code	Description	Code	Description	Code	Description
0UPS	UPS GROUND	1UPS	UPS NEXT DAY AIR	2UPS	UPS 2ND DAY AIR
3UPS	UPS 3DAY SELECT	TRUK	TRUCKING		

Code File → Size Category

This **report** allows you to view all of the **size categories** in a list. It also includes the **code, description and the size break**. You can even select a **range of size categories** instead of seeing the whole list.

- Click **Report** on the **Menu Bar**
- Choose **Code File**

Select **Size Category**

Click on the **OK** button to retrieve the **size category listing**

Report - Division													
Code	To	zzzz	OK	Sort	Export	Filter*	Preview	Print	Exit				
Size Category/Division List										Page 1 of 3 11/07/13 05:09:10 PM			
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Code	Description	Size1	Size2	Size3	Size4	Size5	Size6	Size7	Size8	Size9	Size10	Size11	Size12
010	0-10	0	1	2	3	4	5	6	7	8	9	10	
224	2-24	2	4	6	8	10	12	14	16	18	20	22	24
2-4T	2-4T	2T	3T	4T									
4-24	4-24	4	6	8	10	12	14	16	18	20	22	24	
4-6X	4-6x	4X	5X	6X									
4S5L	4XS - 5XL	4XS	3XS	2XS	XS	S	M	L	XL	2XL	3XL	4XL	5XL
59SP			XS/S	M/L									
7-16	7-16	7	8	9	10	11	12	13	14	15	16		
A	MAIN	0	2	4	6	8	10	12	14	16			
COLR	COLOR	RED	GRN	BLUE	YEL	PINK	CLEAR						
DRSI	DRESSSIZE	0	2	4	6	8	10	12	14	16			
III2	LADIES JEAN WEAR	XS	S	M	L	XL	2XL	3XL					
ISC	WOMEN	XS	S	M	L	XL	XXL	XXXL					
ISCH	SAREE-WOMEN												
ISTT	WOMEN TOPS,JEANS	XS	S	M	L	XL	2XL	3XL					
JEAN	JEANS	25	26	27	28	29	30	31	32	33	34	36	38
MEN	MENS FOOT WEAR SIZE	8	9	10	11	12	13	14					
MJS	MENS JEANS SIZE	28	29	30	31	32	33	34	35	36	38	40	42

Code File → Terms

This report lists the **description** of the **terms** and their **codes**. You can see a range instead of the whole list.

- Click **Report** on the **Menu Bar**
- Choose **Code File**
- Choose **Terms**
- Click on the **OK** button to retrieve a **listing of the Terms**

Report - Term

Code To

Terms List

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Code	Description	Code	Description	Code	Description
10E8	10 EOM 8%	CASH	CASH ONLY	COD	COD
COD5	COD 5% UP FRONT	N30	NET 30 DAYS	N45	NET 45 DAYS