

Raw Materials

The **Raw Material** section of **WinFashion** allows you to manage the raw materials in a flexible and efficient manner. You will be able to enter your **raw materials** and manage your **inventory** and **orders** in one screen. But first, you should familiarize yourself with the section before entering any information.



- Click on the **Raw materials** button of the tool bar
- The raw materials list will appear on screen
- To create a new **raw material**, click on the "New" button
- You will now be in the **Form view tab**
- Choose a Division (of your company) next to "**Div**" if it applies
- Choose a raw material type next to "**Type**"
- Create a **code for the raw material**. For example stone washed denim could be named "stoneden".
- Choose **master color or "."** next to the word "**Color**"
- Next to "**Desc**" enter the description of the raw material. For example, you could put "Stone Washed Denim" for the description.
- "**Active**" means you are currently using/buying the raw material. If you are no longer using the raw material but you want to keep it on file, then uncheck the box. It will be on the "inactive part of the list" in the raw materials file.
- The reorder level or "**ReorLvl**" is the quantity you usually order for this particular raw material. This box is just for reference and will not bind you to that amount when creating purchase orders.

- If applicable, enter the fabric content in the box next to "**FabContent**". For example, the stone washed denim could have a fabric content of "100% Cotton". You can also include the weight of the material or any other information in this box if necessary (ex. 40 oz. 100% Cotton).
- Create a Vendor Code in the box under the title "**Vendor Code**". You have the option to create up to 3 vendor codes (or an abbreviated word for your vendor's company name).
- Enter the **vendors part/item number** for the raw material in the box under "**Part#**". For example, you may call this material "Stonedenim" but the vendor may call this material "1234denim". In this case, you would put "1234denim" under the Part#.
- If applicable, enter the design or pattern number in the box under "**Design/Pattern#**". An example of a pattern may be "plaid" or "paisley"
- Optional: Enter the **vendors color** name under the box "**Color**". If you are entering the master color, leave this box blank until you multiadd or add colors. An example is the raw material is assigned the color "midnight" in Winfashion. However, your vendor calls the same color "dark blue". In this case, the color under the vendor information would be "dark blue".
- Enter a cost of the fabric under "**FOB Cost**" by selecting Unit of Measure
- Select a **Symbol of Currency** under "**Crncy**".
- Select a unit of measure under "**UOM**". This means in the unit of measure you purchased the raw material. You can create a variety of unit measure such as each, gross (multiplied by 144), dozen (multiplied by 12) and so forth. For example, the stone washed denim has a UOM of yards because it is purchased by yards.
- A box appears under "**Memo**" and any additional information may be entered there. This box does not appear in any other part of Winfashion and is for reference only. The box holds an unlimited amount of information.
- Enter any other necessary information
- Click on the **Save** button



Raw Material

Get Data* Find Sort Code New Save Delete Filter Inv/Transfer Imp/Adjust Mast Exit Profile*
 All Status Change Stat RecalcReq Import Export MultiAdd Reload 2Excel* Inv/Adjust Phys Invt Print Show Image
 List View Form View BOY Lot Details Line Sheets QualityControl Location => All Location CUT QTY 1 Bartender Update CostSheet

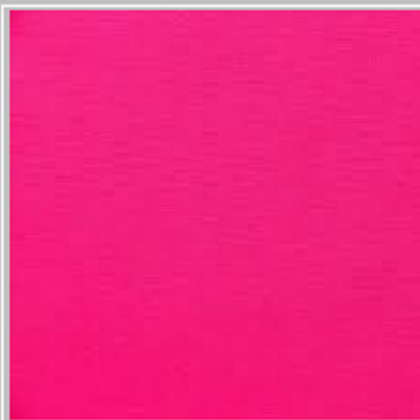
TypeCode	Color	Div	On Hand	OnOrder+	Required+	Reserved	Available	Transit
B 001CTNFAB	PINK	M	0.00	0.00				

Desc: 100% COTTON Active: ReorLvl: .00 YarnCnt:
 FabContent: 100 CTN
 Cust: ZZ607 LandedCost:

Vendor Code	Part#	Color	Design/Pattern#	FOB Cost	Crncy	UOM
1. A	1001	PINK	PLAIN	25.00000	USD	MT
2.						
3.						

Pattern/Wght	
Lead time	0
Shrink Width	3.00
Shrink Height	3.00
Cutttable Width ⁵⁶	
Actual Width ⁵⁸	

Memo:
PLAIN FABRIC



Alt + Click On Image To Upload & Save Into DB

Care Instruction

Designer's Color

Sample Price
 Production Price
 Minimum For Production
 Term of Delivery
 Other

Updated User: winsoft
 Date: 29/10/2013 15:54:
 Created User: winsoft
 Date: 29/10/2013 15:54:20

BOY- Bill of Yard

The **bill of yard** /actual cost sheet allows you to enter the raw materials needed for the particular style/good in the style master. This command allows you to calculate all of the costs that are involved in producing the finished good.


Note: enter all of the raw materials before entering the BOY.

The screenshot shows a software interface for 'Raw Material'. The menu bar includes: File, Report, Graphs, Utility, Window, EDI, A/P, PrintScreen, WinDesign, WinPattern, Email, WebLink, Help. The toolbar contains icons for: Style, Customer, Sales Order, Pick Ticket, Invoice, Scan/Pack, Cut Ticket, Imp/Exp, PurchOrder, RowMat, Process, Color Codes, Vendors, Calendar, Calculator, Directory, Exit!.

The 'Raw Material' window has a toolbar with buttons: Get Data*, Find, Sort, Code, New, Save, Delete, Filter, Inv/Transfer, Imp/Adjust, Mast, Exit, Profile*, All Status, Change Stat, RecalcReq, Import, Export, MultiAdd, Reload, 2Excel*, Inv/Adjust, Phys Invt, Print, Show Image. Below this is a section with 'List View', 'Form View', 'BOY' (highlighted with a red box), 'Lot Details', 'Line Sheets', 'QualityControl', 'Location => All Location', 'CUT', 'QTY 1', 'Bartender', 'Update CostSheet'. At the bottom of the toolbar are 'New', 'Save', 'Delete', 'List*', '2Excel', 'Edit', 'Print'.

Seq	Type	Code	Descript	Code	Color	Mtr Descript	Memo	Qty	Cost	Ext. Cost	Allowance	AllowCost	%Cost	Line	Perqty
	B	100% COTTON	001CTNFAB	PINK	100% COTTON	SAMPLE		1.0000	25.0000	25	1.0000		0	1	
									SubTotal	25		25.25	1		
									Total	25		25.25			

To create a new **BOY**, click on the "New" button

- Enter a Code of Raw material or Pick from List  menu
- Enter a quantity at Qty Column
- Enter any other necessary information
- Click on the **Save** button

Lot Details

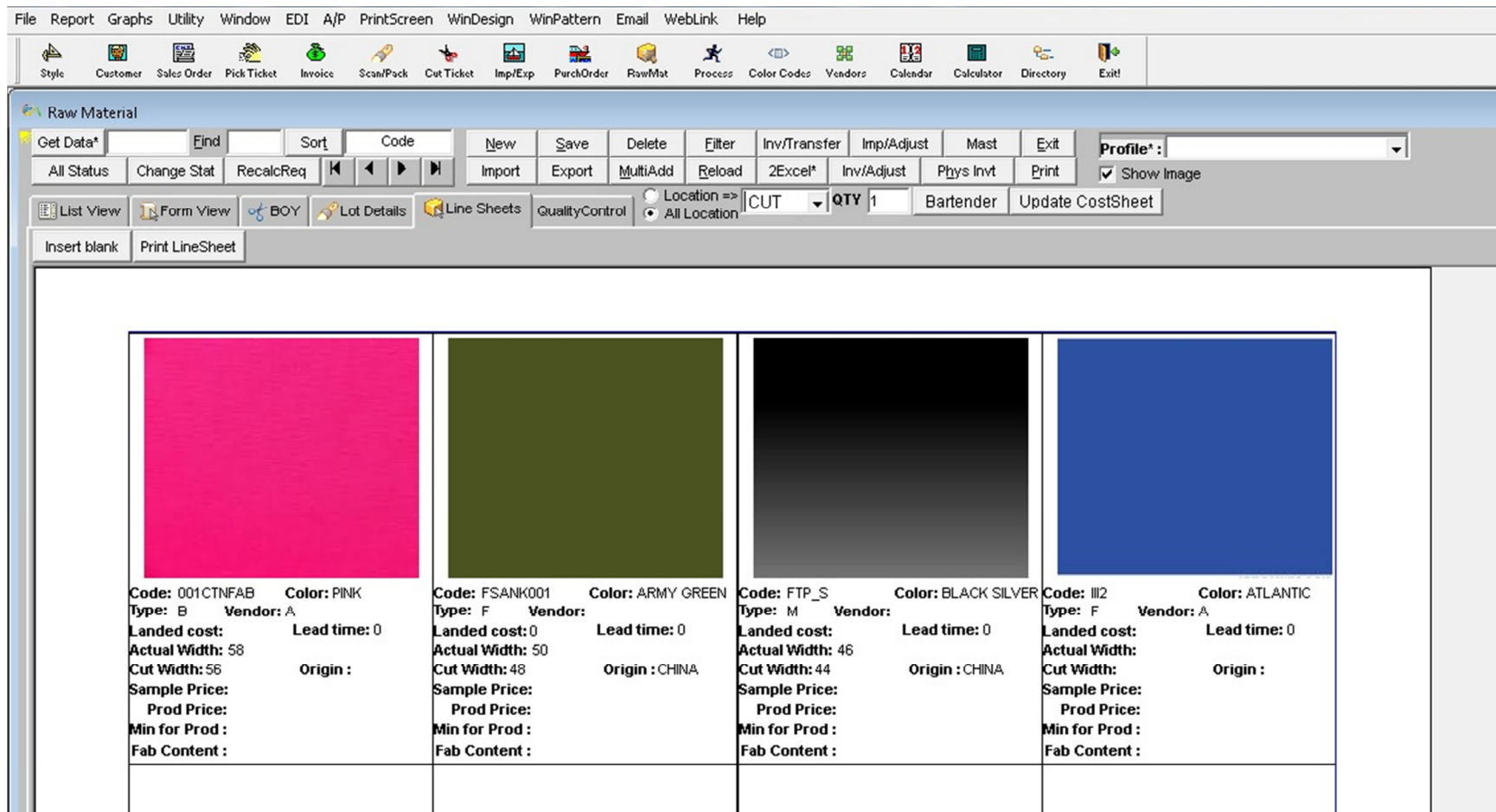
Raw Material

Get Data* Find Sort Code New Save Delete Filter Inv/Transfer Imp/Adjust Mast Exit Profile*
 All Status Change Stat RecalcReq Import Export MultiAdd Reload 2Excel* Inv/Adjust Phys Invt Print Show Image
 List View Form View BOY Lot Details Line Sheets QualityControl Location => CUT QTY 1 Bartender Update CostSheet
 Type Code Color From: 001CTNFAB PINK To: 001CTNFAB PINK
 Get Lot Detail Save Lot Detail (Cost & Refno only) Filter 2Excel
 Double-Click on line item for

Type	Code	Color	Location	Lot	Onhand	Cost	Orderno	Received	Refno	Lot Id
B	001CTNFAB	PINK	FIN		4.00			010/30/13	Trans In	105501
B	001CTNFAB	PINK	HOUS		-4.00			010/30/13	Trans Out	105500

Line Sheet

The **line sheet** provides you with a listing of selected **raw material pictures** and its information. The purpose of the line sheet is to view several raw material pictures and its information in one window/sheet. You will also have the option to see the available inventory, work in process, and order information.



Go to the **list** view

- Highlight all of the desired styles by holding the **<Ctrl>** key and the left button of the mouse.
- Click on the **Line Sheet** Tab
- If you want blank Space, you could click on **Insert Blank** Button
- Click on the **PrintLineSheet** button to print the line sheet

Quality Control

The **Quality control** allows you to create a list of fabric quality inspection details of particular fabric wise or Trim wise

- Go to the **list** view
- Highlight the desired styles
- Click on the **Quality Control** Tab
- Click on the **Get lot detail** button

Raw Material

Get Data* Find Sort Code New Save Delete Filter Inv/Transfer Imp/Adjust Mast Exit Profile* :
 All Status Change Stat RecalcReq Import Export MultiAdd Reload 2Excel* Inv/Adjust Phys Invt Print Show Image

List View Form View BOY Lot Details Line Sheets QualityControl Location => CUT QTY 1 Bartender Update CostSheet
 All Location

Type Code Color
 From: B 001CTNFAB PINK Get Lot Detail Filter 2Excel
 B 001CTNFAB PINK

Double-Click on line item to enter Quality Control Detail

Type	Code	Color	Location	Lot	Onhand	Cost	Orderno	Received	Refno
B	001CTNFAB	PINK	FIN		4.00		010/30/13		Trans In
B	001CTNFAB	PINK	HOUS		-4.00		010/30/13		Trans Out

- Double click on **line** item to enter Quality Control details
- You will now be in the **quality control** window

Quality Control Details

Save Print* Exit

Lot #: 105500	Weight:	OZ/Y2	Date: 10/30/13
Style: 001CTNFAB		OZ/Y2	Color Name: PINK
Description: 100% COTTON	EE: 58	CA: 56	Color: PINK

PO#: 0	Shrinkage: 2.000%	WV: 2.000%	Torque: 1
W Loss: 0	Color Block:		PASS/REJECT <input checked="" type="checkbox"/>

#	Rollno:	Comments:	Points:	R/A	R Y:	M Y:
1	11	COLOR SHADES VARIATION		<input checked="" type="checkbox"/>		
2	12	DAMAGES		<input type="checkbox"/>		
3				<input type="checkbox"/>		
4				<input type="checkbox"/>		
5				<input type="checkbox"/>		
6				<input type="checkbox"/>		
7				<input type="checkbox"/>		
8				<input type="checkbox"/>		
9				<input type="checkbox"/>		
10				<input type="checkbox"/>		

Notes:

WE RETURNED THE DAMAGE PIECE

- Enter necessary information like fabric/trim defects, damages etc..
- Click on the **Save** button

Raw Materials Common Button

Import Button

A rectangular button with a light gray background and a thin black border, containing the word "Import" in a simple, sans-serif font.

The **Import** button is used to import Winfashion related information from a **DOS** file \FASHION\IMPORT.DBF (a database file compatible to **DBASE, FOXPRO, CLIPPER**, etc.).

To **import** text into WinFashion, copy the text from the desired **.dbf** file and paste it onto the clipboard.

NOTE: You can only import text from a **.dbf** file, database compatible file, and a DOS file.

From the clipboard, you can import using the **import button** on the screen.

Once you click on the **import button**, a screen will prompt you to import from Windows.

Export Button

A rectangular button with a light gray background and a thin black border, containing the word "Export" in a simple, sans-serif font.

Excel

This command allows you to use **EXCEL**, a very powerful accounting software created by **MICROSOFT™**. Some of the things you could do with **EXCEL** are spreadsheet-manipulation, creation of supplementary reports (graph, changing icons, adding headers, footers, etc.) and a lot more. For more information on **EXCEL**, consult an **EXCEL** manual and/or run it and see its on-line help.

- **Highlight** the items to be exported
- To **export** from WinFashion, click on the **Export** button
- Select the file that you want to save your WinFashion information in.
- Enter a **File Name**
- Save As Type: enter **Excel with Headers**
- Click on the **Save** Button

At Excel

- Select **File**
- Choose Open and select the saved file
- **To Generate Subtotals**
- Go to **Subtotals** of the Menu Bar
- Select Data Subtotals
- Enter the **Column**
- Enter **Sum** at "**Use Function**"
- Check all items to be subtotaled at "**Add Subtotal To:**"
- Click on **OK**

Multi-Add

MultiAdd allows you to add a color/colors from a list to a particular **style/raw material**.

Step 1. If you are not in the **style or raw materials** window, click on the **styles icon** for styles or the raw materials icon for raw materials. Remember the style's/raw material's color prior to using **MultiAdd**.

Note: Keep in mind that once you have chosen the colors for the **code table**, the computer will not allow you to **save** the same style/raw material with the same color twice after clicking **MultiAdd**. An error message will appear stating that there was an attempt (duplicate error) to save the same style/raw material with the same color.

- Click **Multiadd** to display a **list of colors**. This list corresponds to all colors entered in the Colors code table
- From this list, all **available colors** for the same style may be selected. Click on the row of the 1st available color. The entire row will be highlighted. See the Important Tip below.
- To **select more colors**, simultaneously press **<Ctrl>** and left-click the **mouse** on the far left vertical row of boxes on the desired colors. Clicking on the row inside the table may reset all the highlighted/selected colors. To select more colors, repeat this step. To cancel a color selection, left click with the mouse and hold **<Ctrl>** on the highlighted color.
- To **select all highlighted colors** and continue onto the next screen, click on the **Select** button

- If you do not want to make any selections at this time, click on the **Exit** button
- If there are no colors in the list, do the following:
 - a) **Exit** from the styles or raw materials window
 - b) Build the **Colors code table**
 - c) Then start from **Step 1** above

Important Tip: Prior to using **Multiadd**, note the colors already listed for the desired style. You should not highlight/include this color in your selection. If you include more than one of the same color(s), then an error messages will appear ("You have attempted to save duplicates") while saving the entries.

Reload Button 

Click the **Reload button** to refresh the information displayed on the current window (click **Reload**). Use this button when you want to **refresh/renew** the information on the current window. This button is useful when you go to **utility** → **recalculate** among other areas of Winfashion.

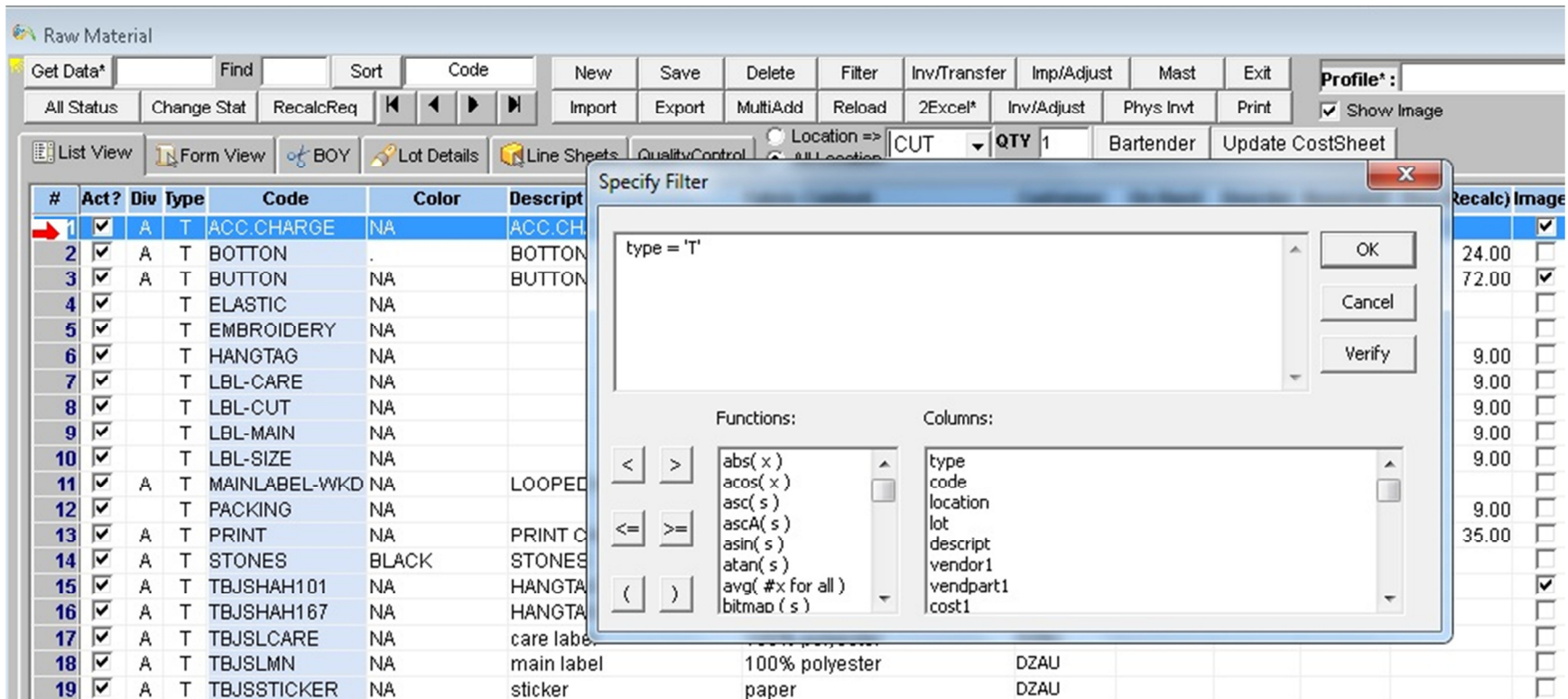
Delete Button 

- The **Delete** button is used to delete a **row/record** from the list, table, or line (click **Delete**).
- If you click **Delete**, the program will confirm deletion (click **Yes** to do so and **No**, otherwise).

Filter Button 

The main function of the **filter button** is to separate certain information from the rest within a specific topic. It is especially useful in the reports when you want to see specific information and not the rest of the report. For example, for the zip code table, you might only wish to see all cities for the state of New York. Another example of the filter button is in a report, you will see information from one date range to another based on sales order, customer, factor, and style information. But you just want to see all of the sales orders that are factored. Therefore, you can filter the sales order with factors only.

- Click **Filter** if you want to see rows of the list that meets a certain condition.
- The filter window prompts you to input a **filter condition**. The columns **Functions** (verb) and **Columns** (noun) appear.
- **TIP: Filter condition** strings are **case-sensitive** which means that upper case strings are different as compared to their lower case counterparts. For example, you want to filter one customer out of the whole list. In the customer listing, the type code is "T" for Trims. Therefore you would enter [type='T'] also to filter. If you enter [type='t'] (notice it is lower-case) the filter will not work.
- After typing **filter condition**, click **OK** to **Filter**, **Cancel** to exit or **Verify** to check the validity of the filter condition.



Print Button 

The **Print** button is used to print information on the current window (click Print). There may be several options such as printing multiple pages, portrait/landscape mode, and print preview. If it does not begin printing, make sure you have a printer attached or networked to your computer (if it is networked, check the power of the computer that has the printer attached to it. Make sure the computer and printer's power is ON. If you have more than one printer networked, make sure you are printing to the correct printer), the printer driver is installed correctly in your computer, check the printer to see if the

power is on, check the printer to see if it is offline or if there are any errors. For more information, refer to the owner's manual that came with the printer.

Duplicate Button

The **Duplicate button** is used to copy the current record or line to a new record or line (click **Duplicate**).

Important Tip: For some tables (ex. **code table**), Winfashion will give an error message if you do not change the main code (primary key) for this duplicated record/row after clicking the Save button. For example, if you duplicate the color BLUE in the **colors code table** and click **Save**, an error message will appear (BLUE should not be in the list twice - click **OK**, type another code or **Delete** the duplicated record).